

Glennwood PTA Board Meeting
Thursday, August 3, 2020
8:00 p.m. – 10:05 p.m.

Attendees:

Haley Stevens
Leslie Sessley
Aichuan Kwong
April Freeman
Nydia Almond
Samantha Bryan
Holly Brookins

I. Approval of July 21st Meeting Minutes

Motion by April Freeman, Second by Aichuan Kwong, Approved.

II. Principal Update by Dr. Brookins

Enrollment little lower this year. Approximately 180 students.

Virtual Kindergarten 101 on August 10th 6:00-7:00. Dr. Brookins, Jill Tolsma, Haley Stevens (o/b/o PTA) and SLT representative will present.

August 13th—supply and materials pick up at the school via drive thru.

August 14th—Virtual Meet & Greet by class. Because classes are small will probably do just one session per class.

Kindergarten teachers may do personal home visits from a distance for each child.

Amy Sanders Visitation on August 4th. Flowers sent from staff. Family wants to do memorial at the school. Update provided to Board on what the classes were doing for family. Dr. Brookins emailing her brother regarding providing his contact information to room parents to coordinate transfer of funds raised.

Questions raised regarding whether all families in our school's zone are getting communications if they are not receiving electronic communications. Dr. Brookins working with CSD to make sure everyone is getting electronic communications. Recommendation regarding getting survey results from CSD to determine who didn't respond.

III. Treasurer Report and Proposed Budget Review by Aichuan Kwong

Proposed Budget for next year reviewed in detail by Aichuan (attached).

Currently \$60,000 in the bank account. If we keep \$30,000 to cover the budget for the next year, we can use the remaining \$20,000 that we can use for Board approved expenditures throughout the year. This number takes into account approximately \$8,500 we have to hold back for Fund-a-Need.

Fund-a-Need funds from Casino night is \$12,100. We've spent \$3,600 of those. We have to keep the remaining \$8,500 earmarked for those donations.

Budget will have to be approved a General Meeting.

Suggested fundraiser of raffle. We could use in kind donations for this.

IV. DEF and SLT Meeting Update by Haley Stevens

PTA representatives met and shared fundraising opportunities. Most are considering Read-a-thon or Math-a-thon.

DEF is partnering with CSD to provide solutions for childcare, virtual learning issues, meals, etc.

SLT met last week. Discussion about what virtual learning will look like. SLT wants to put forth joint statement with PTA relating to racial inequality. Dr. Brookins and Jill Tolsma are drafting. We should have that signed in the next 2-3 weeks. Two parent openings on SLT.

V. Membership by April Freeman and Sponsorship Drive Update by Leslie Sessley

Revisions to membership form made. April will email to Karen Hearn who can print to put in the packets given to students on August 13th. Will also turn into fillable pdf to be completed on the website.

Corporate Sponsorships: Silver \$250, Gold \$500, Platinum \$1,000. Leslie will send out requests next week then after a week, will reach out about in-kind donation. We may be able to post their logos on virtual events to recognize the sponsors. Dr. Brookins will check to see if we can put a banner up on school property with corporate logos.

Goal is to get membership and sponsorship drives completed by end of September.

VI. Committee Updates-Haley

Field Day Chair, Yearbook Chair, Room Parent Coordinator & Read-a-Thon (still need co-chair) have all been filled. Still need Diversity, Equality & Inclusion Chair. April to add these to membership form.

Read-a-Thon will take place in November. Decision to extend for 2 weeks instead of 10 days.

VII. Upcoming Events-Haley and Sam

Kindergarten Playdate will be on Saturday, August 15th-16th at 1:00 pm. Three Zoom calls each day. Board members will facilitate.

Cheers & Tears email has been sent out but we need to send Zoom info. Next communication needs to include information regarding breakout rooms.

VIII. Kindergarten T. Shirts and Other Supplies-Sam, Haley, and Nydia

T-shirts are ordered and will be in on August 10th.

Postcard to go out with supplies. Nydia working on this.

IX. PTA Website Update-Nydia

Space on new website where we can put corporate sponsorships but will cost an extra \$200. The store options are better and Read-a-Thon page also included. Decision made to do upgrade. Haley sending out communication to the parents including log in information.

X. Other Business-Haley

Welcome Back Teachers – Cookie boxes for teachers from Tiff's Treats. Dr. Brookins will get a list of all teachers who are involved in virtual learning and April will get quote.

XI. Next Meeting/Wrap Up-Haley

Next meeting Tuesday, September 14th at 8:00 p.m.